

Executive Director

Lake Country Heritage and Cultural Society

The Lake Country Heritage and Cultural Society (LCHCS) is a non-profit organization committed to the collection, preservation, interpretation and display of the heritage and history of Lake Country, BC. It is seeking a dynamic leader for the next stage of its growth as a vibrant community resource.

The Executive Director (ED) is responsible for overseeing the administration, programs and strategic plan of the organization. Key duties include management of the Lake Country Museum and Archives, including overseeing the curatorial and archival functions, overseeing volunteers, as well as fundraising, marketing and community outreach. The Executive Director will report to the Board of Directors of the LCHCS.

The ED must be able to bring forward and articulate a vision for the future, communicate well, balance priorities, and achieve goals. As the chief representative of the organization and as a member of the Lake Country arts community, the ED will seek collaboration and enhancement opportunities for the LCHCS within the municipality and the Okanagan region.

A post-secondary degree and experience in administration, fund raising and strategic planning and implementation, particularly in the heritage sector, are an asset. We are also looking for skill in making presentations and in public speaking, and an eagerness to become familiar with the history and culture of Lake Country and the Okanagan Valley.

This position is a one year, four day a week, term appointment.

For a complete job description please visit:
www.lakecountrymuseum.com.

Applications will be accepted by email:
lcmuseumarchives@gmail.com. Subject line must read LCHCS
Executive Director. Competition will remain open until January 7th,
2019 or until the position has been filled.